



## TVMF Emergency TAMU CVM Student Grant Guidelines

### **Purpose:**

The TVMF Emergency Texas A&M College of Veterinary Medicine (TAMU CVM) Student Grant is intended to help meet the financial needs of CVM students who encounter an emergency situation or one-time, unusual, or unforeseen expenses during their degree program. Situations eligible for funding include such events as:

- Medical, dental or mental health emergencies for the student
  - i.e. required uninsured medical treatment or follow up medical care; prescription eyeglasses or essential dental work
- Major accidents and events such as fire and natural disasters
- Expenses related to the death of an immediate family member\*
  - i.e. travel home for serious illness or death in the immediate family\*
- Documented theft of books and other essential academic or personal belongings
- An unanticipated loss of a job in mid-semester resulting in a lack of funds to meet necessary school expenses
- Unexpected commutation costs because of injury or illness or other unforeseen circumstance
- Victims of domestic violence

Normal living expenses such as rent, car repairs, childcare, utilities, taxes, insurance, and pet-related expenses are generally not covered by this fund.

\*The immediate family consists of an student's spouse or other qualified adult; the son, daughter, parent, grandparent, grandchild, brother, sister (or the spouse of any of them), of either the student, the student's spouse, the other qualified adult or any other related person living in the student's household.

### **Eligibility:**

TAMU CVM students are limited to two (2) Emergency Fund grants per their four-year CVM academic career. CVM students on an approved leave of absence are eligible if they were in good academic standing at the beginning of the period of leave and have an approved plan for their return to active study at the conclusion of the leave.

**Grant Funding:**

- Is subject to available funding
- Is limited to up to \$1,000 per student per academic year unless a special exemption is provided by the Executive Director and/or the appointed designee
- Is limited to one grant per student per academic year, unless a special exemption is provided by the Executive Director and/or the appointed designee

**Deadline**

Applications from students are reviewed on a rolling basis once the application is complete.

**Application Procedure**

1. Applications are available on the Texas Veterinary Medical Foundation website ([www.tvmf.org](http://www.tvmf.org)) by clicking on the “Emergency Student Grants” tab. Applications may also be obtained from the TVMF office at 512-452-4224.
2. The Emergency Student Grant application must be submitted by the applying TAMU CVM student by:
  - a. Fax to 512-452-6633
  - b. Email to [Ltibbitts@tvma.org](mailto:Ltibbitts@tvma.org)
  - c. Mail to: Texas Veterinary Medical Foundation, ATTN: Emergency Student Grants, 8104 Exchange Drive, Austin, TX 78754
3. Application:
  - a. Brief statement describing the emergency situation or one-time, unusual or unforeseen expense and the total dollar amount of emergency funds being requested.
  - b. Budget detailing the amount of emergency funding requested, a list of the specific expenses to be covered by the award, and your financial situation including sources of income and other available funding. (1,500 words)
  - c. Letter of support for the emergency student grant request from the Associate Dean for Professional Programs
4. The TVMF Grant Committee will review all applications and grant proposals. The applying CVM student must be reachable during the review process in the event of additional questions.

**Grant Awards**

Notification of grant awards are made directly by the TVMF Director and/or appointed designee within three business days (Monday through Friday, excluding major holidays) of receiving the application.